

# Registration Agreement 2020-21

## General Registration Information

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Classes start **September 9th** and end **June 14th**. There is a \$20 non-refundable registration fee each year per family. This covers registering for our dance school and preschool for the year!

**Military Discount:** Show your Military ID and get the registration fee waived.

**Enrollment is for the entire school year.** Please refer to the **withdrawal policy** if you plan to leave class before June 14th. We enroll new students until **January 16th** for all classes participating in the recital. Non-performing classes take new students year around. The Director reserves the right to change teaching staff if necessary.

**Registration:** If you intend to dance with us, we need: Signed Registration Agreement, \$30 deposit to hold your spot (deposit applied to 1st tuition payment), and completed Questionnaire. Register and pay deposit by July 30 and Reg. Fee is waived. We are waiting for local school districts plans before we put out our new schedule, with priority for class placement given to current students. Once you are notified of your dancers class day and time you will have 8 business days to pay the first tuition installment to keep your spot. When we have a set fall schedule then registration will resume as normal. If there is a spot open you will pay a registration fee and the first tuition payment to hold your spot.

**Boys in ballet!** Any families registered at the Dance Center of Spokane are invited to put their sons in ballet on scholarship.

## Student and Parent Responsibilities:

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### Attendance:

All students are expected to arrive on time for class in the proper attire and their hair up in the appropriate style. If the student is too young to handle this on his or her own, we ask that the parent help with this responsibility.

If a student is ill please keep you child at home. If a student is injured and would like to continue in the class the student should come observe class until she/he can dance again. If a student is absent there will be no adjustment of tuition.

Parents must be ready to pick up their children as class has adjourned. The Dance Center Staff is not liable or responsible for watching your children.

**There will be no observation room this year! We will continue with this plan until it is safe to have the building open to the public again.**

**Do not enter the classroom while class is in session. Please ask the secretary for help if you need to have your dancer leave early!**

### Withdrawals :

**Please inform the office, not the teacher, of any classes dropped or added.** Two weeks notice is needed for any withdrawals. Please remember there are no refunds for registration fees. After a costume has been ordered and paid for you will not receive a refund. If costume is purchased you may pick up costume at the end of year after recital.

### Lost and Found:

Please remember to check the Lost and Found box frequently. We donate items from the lost and found box to Goodwill during Winter Break, Spring Break, and at the end of the year. The Dance Center of Spokane is not responsible for lost or stolen items. Please leave all valuables at home.

## Recital Information

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**Recital Policy:** A non-refundable recital fee for either one or both recitals is due on February 1st. \$50 for one recital or \$80 for both two recitals. The recitals will then have free admission. The rehearsals and recitals will be held in lieu of the regularly scheduled classes sometime between May 17 and June 14th. Non performing classes, designated with a ^, do not perform in the recital so no fee is collected.

**Costumes: New this year! No costume deposits necessary.** We are providing the ballet costumes for recital. We will be collecting a \$15 cleaning fee per family in January for all ballet costumes. All Jazz, Tap, Lyrical, and Hiphop classes need a costume. We will collect for the full cost of costume in January. There are no refunds on costumes once they have been ordered. Non-Performing classes do not need a costume.

## Holidays:

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There will be no classes during these times:

<b>Thanksgiving</b>	Nov. 25th-Nov. 29th
<b>Winter Break</b>	Dec. 21st- Jan. 3rd
<b>Spring Break</b>	April 5th-11th
<b>Memorial Day</b>	May 31st

The studio will be closed if District 81 cancels due to snow or in the event of an unforeseen natural disaster. If this occurs, there are no refunds or make-ups. Please Note: We are open on some of District 81's holidays. **NEW-COVID 19 plans.** If we must close studio due to COVID, Zoom and online classes will be offered. If this is not possible for you, contact the office and tuition charges will be suspended for the duration of the closure. A credit or refund will be given as appropriate.

## Classroom Limits:

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Classroom limit is 8 for 3-5 year old dancers and 10 for ages 6 and up. If there are less than 5 dancers the director reserves the right to shorten or cancel the class.



## Tuition

There are five options to pay your tuition. Each option is priced per family. Please understand, regardless of the payment option you choose, your payment(s) are based on 36 weeks of instruction which occur within a 40 week period. While we periodically break throughout the year, payment for tuition is expected on a regular basis.

Tuition can be paid Annually, every 12 weeks or every 4 weeks. If you choose to Autopay you will get a \$5.00 discount per class. There is a non refundable \$20 registration fee per family if you register after July 30th 2020. Registration fee is waived with a Military ID.

We also offer unlimited classes for any individual who pays for 7 classes regardless of his or her option of payment plan. This offer is per student not per family. Please note: Ballet Repertoire and Saturday All-styles does not count as a class for the unlimited class offer.

## Billing Options. (Please Select One)

**There is a two tiered payment system. If you choose to pay automatically you will get a \$5.00 discount per class!** If you choose to be billed all bills will be sent monthly by e-mail only!

### Option A (Annually) Must register by Sept 9th

Tuition may be paid yearly. You will receive a 5% discount off of the combined quarterly auto pay sum, due upon registration.

#### Yearly fees with discount added are:

First Class per family	\$498.75
Second class per family	\$456.00
Third class per family	\$413.25
Next additional class	\$370.50
Any additional class	\$327.75

### Option B (12 weeks) will prorate if necessary

Tuition will be paid upon registration, then by the first of December and March, respectively. There will be a \$10.00 late fee charged if you do not pay within the month due.

#### Every 12 weeks charges are:

	w/Auto Pay	w/o
First class per family	\$175	\$190
Second class per family	\$160	\$175
Third class per family	\$145	\$160
Next additional class	\$130	\$145
Any additional classes	\$115	\$130

### Option C (4 weeks) Must register by Dec 5th

Tuition is 9 equal payments. The first payment will be paid upon registration and then on the 1st of October through the 1st of May. There will be a \$10.00 late fee charged if you do not pay within the month due.

#### Every 4 weeks charges are:

	w/Auto Pay	w/o
First class per family	\$60	\$65
Second class per family	\$55	\$60
Third Class per family	\$50	\$55
Next additional class	\$45	\$50
Any additional class	\$40	\$45

## Late Fees:

**A late fee of \$10 will be applied for any debt 30 days past due.** Further, a new \$10 late fee will be charged each month any debt remains outstanding past May 31, 2021.

## Competition

A costume deposit of \$50.00 per dance will be collected on October 1st. The costume balance must be paid in full by November 7th. The balance will be given to you as late as one week in advance. Expect an average of \$85 per costume.

We will calculate the competition fees for each respective student/family and make the totals along with the due dates available to you no later than Dec 31st.

### \*\*\*Competition Late Fees \*\*\*

If you have not paid us by the day we have to pay the entry fee for your child you will be assessed a \$25 late fee immediately. Please plan accordingly!

## Agreements

### Liability/Indemnity Agreement

I/We agree to hold harmless the Dance Center of Spokane, its Employees and its Lesser from any and all liability claims, actions, judgments, damages and injuries of any kind and nature whatsoever to the participant and/or his/her property arising from participation in activities for which the participant is registered. I/We have familiarized myself/ourselves with the description of the activities, understand the hazards, the participant's personal limitations and knowingly assume all risks.

### Billing Agreement

I have selected Billing Option:

**A (Annually) \_\_\_\_\_ must register by Sept 9th**

**B (12 weeks) \_\_\_\_\_ will prorate if necessary**

I understand I must pay the full quarterly tuition on the 1st of December and 1st of March.

**C (4 weeks) \_\_\_\_\_ must register by Dec 4th**

**I understand that if I do not pay within the assigned month I will receive a \$10.00 late fee.**

For the duration of the 2020/2021 school year to start on September 9th and be completed on June 14th. I understand that my option is based on 36 weeks of instruction which occur within a 40 week period therefore cannot be changed mid year. I accept all tuition, late fees, and competition rules regarding payment and agree to all and any terms set forth in this Registration Agreement.

I understand that I need to provide a Client Covid Liability Agreement form for my dancer until it is no longer required in the state of Washington.

Parent Signature: \_\_\_\_\_

Please print name: \_\_\_\_\_

Date: \_\_\_\_\_

Auto charge my account on \_\_\_\_\_

\_\_\_\_ Permission to Charge Card on file for Recital fee, Costume Dep. and Costume Bal.

\_\_\_\_ Permission to Charge Card on file for Competition